

# K-STATE HOMECOMING 2023 FLOAT EXPENSE REPORT



**EXPENSE REPORT DUE: FRIDAY, OCT. 27 | 10 A.M.**

Send To: [studentprograms@k-state.com](mailto:studentprograms@k-state.com)

Event Date/Time: Friday, Oct. 27 | 1-2:30 p.m. \*Judging begins at 2:30 p.m.

Event Location: From Leavenworth, turn onto Fifth Street, turn onto Humboldt and stop at Fourth Street until you are asked to cross Fourth.

Driver Name/Phone#:  
\_\_\_\_\_

## Pairing:

The following guidelines must be used in the reporting of expenses:

1. Any item purchased or rented must have proof of purchase. Receipts should be scanned or picture taken and included with the expense report. **NO original receipts accepted.**
2. Any item purchased, rented or used as part of the float must be reported with the item's total cost.
3. Any item previously owned or donated for the float must be reported.

## BUDGET - \$1,250

Purchased	Rented	Item Description	Quantity	Total Cost
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

TOTAL \_\_\_\_\_

Already Owned	Donated	Item Description	Quantity
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Take a picture or scan all receipts and include them with expense form!