K-STATE HOMECOMING 2023

PANT THE CHANT EXPENSE REPORT



EXPENSE REPORT DUE: FRIDAY, OCT. 20 | 12 P.M. (NOON)

Send To: <u>studentprograms@k-state.com</u>

Event Date/Time: Sunday, Oct. 22 | 8 p.m. Event Location: Bramlage Coliseum

Pairing:

The following guidelines must be used in the reporting of expenses:

- 1. Any item purchased or rented must have proof of purchase. Receipts should be scanned or picture taken and included with the expense report. **NO original receipts accepted.**
- 2. Any item previously owned or donated for the PTC must be reported.

BUDGET Purchased	- \$150 Rented	Item Description	Quantity	Total Cost
				TOTAL
Already Owned	Donated	Item Description	Quantity	
	Tak	ke a picture or scan all receipts and include them v	with expense for	m!

