## **K-STATE HOMECOMING 2025**

## **FLOAT EXPENSE REPORT**



## EXPENSE REPORT DUE: FRIDAY, OCT. 10 | 10 A.M.

Send To: <a href="mailto:studentprograms@k-state.com">studentprograms@k-state.com</a>

Event Date/Time: Friday, Oct. 10 | 12:30-1:50 p.m. \*Judging begins at 2:30 p.m.

Event Location: From Leavenworth, turn onto Fifth Street, turn onto Humboldt and stop at

Fourth Street until you are asked to cross Fourth.

Driver Name/Phone#:	

## **Pairing:**

The following guidelines must be used in the reporting of expenses:

- 1. Any item purchased or rented must have proof of purchase. Receipts should be scanned or picture taken and included with the expense report. **NO original receipts accepted.**
- 2. Any item purchased, rented or used as part of the float must be reported with the item's total cost.
- 3. Any item previously owned or donated for the float must be reported.

BUDGE <sup>*</sup> Purchased	T - \$1,25 Rented	<b>O</b> Item Description	Quantity	Total Cost
Already				TOTAL
Owned	Donated	Item Description	Quantity	

Take a picture or scan all receipts and include them with expense form!

